

## NOTIFIABLE DISEASE POLICY

### PRINCIPLE

The notifiable disease policy has been put in place to ensure the health and safety of all the children within Primrose Hill. We also feel that it is vital to practice this procedure to ensure that staff members also have a healthy and clean environment to work in.

### STATEMENT OF INTENT

#### Primrose Hill believe:

- Each child has the right to develop within a clean environment
- Primrose Hill must hold a high standard of hygiene
- No hazardous cleaning materials are kept within the nursery's premises, which could harm children or staff
- As this is such a large part of the nursery's practice it is the manager who is responsible to oversee the running and to ensure a high level of standard of infection control is followed through

### PROCEDURE

- If a child within the setting presents symptoms of a current notifiable disease their parents/carers will be contacted and asked to collect him/her immediately, the child will not be able to return until they have completed the Public Health self-isolation period
- During an ongoing outbreak the following drop off and pick up procedure follows:
  - All parents/carers (with the exception of the baby room, who are permitted into the baby room entrance hall) remain outside of our buildings. This therefore means that when dropping off a child they must enter via the garden gate and wait with the child in the garden area, at the patio door outside child's room. The child will then be welcomed in by a member of staff who will wash the child's hands on arrival. When collecting the child, a similar procedure in parent/carer will wait outside until member of staff has gathered all child's belongings and bring them parent/carer outside.
  - The staff will now clean the toys immediately after their use throughout the day to avoid any contamination, please understand that this is necessary to protect everyone. Rest assured the children will be occupied by other activities and staff while this cleaning is taking place.

- Staff must clean their hands immediately when entering the premises, upon arrival, during lunch or any period of leave from premises eg school runs. Staff must also wash their hand when leaving the premises too.
- If any child must be excluded from the nursery for several days due to infectious disease or condition this is kept confidential within the setting. Please refer to the chart displayed on the notice board for exclusion periods for certain diseases
- Hand washing procedures are displayed above each sink within Primrose Hill and staff must follow this and encourage and assist children in learning the proper hand washing technique
- All cleaning materials and equipment are kept within a locked cupboard. The nursery primarily uses Milton Solution to clean and sterilise equipment
- Rooms have their own supply of colour coded cloths and mop/mop buckets.
- Cleaning checklists are displayed within each room and in general areas within the setting. Certain cleaning duties are signed off each day and at the end of the week. This is checked by the manager weekly and filed appropriately
- All information relating to infection control is included in our main Nursery risk assessment and COSHH risk assessment
- Other policies may co-exist with this policy such as Health and Safety, Child/adult illness, confidentiality and Infectious Control.